

FIPS Code:

# Local Sort Identification Sheet For Direct-Filed Returns

(Form LAP-SORT 2)

The following document types should always be submitted to the Department as “Direct Filed” and sorted as “OTHER” documents:

- Copies of Current Year E-Filed Tax Due Returns bearing the **XXXXX** Indicator with 760PMT and remittance OR 760PFF and remittance (Farmer/Fishermen)
- Copies of Current Year E-Filed Tax Due Returns bearing the **XXXXX** indicator without remittance
- Copies of Current Year E-Filed Refund Returns bearing the **XXXXX** Indicator
- Prior Year Returns with/without remittance
- Amended returns with/without remittance
- Form 760 with certain contributions OR Consumer’s Use Tax
- Form 760/760PY/763 where the taxpayer is paying by credit card
- Form 760 Fiscal Year Filer
- Form 765
- Forms 760C and 760F NOT accompanied by a return
- Form CU-7 with/without a return and **with**/without remittance
- Form 760IP Extension **with** remittance
- Form 770IP Extension **with** remittance
- Remittance that cannot be processed locally.

FIPS Code:

# Local Sort Identification Sheet For Direct-Filed Returns

(Form LAP-SORT 2)

The following document types should always be submitted to the Department as “Direct Filed” and sorted as “OTHER” documents:

- Copies of Current Year E-Filed Tax Due Returns bearing the **XXXXX** Indicator with 760PMT and remittance OR 760PFF and remittance (Farmer/Fishermen)
- Copies of Current Year E-Filed Tax Due Returns bearing the **XXXXX** indicator without remittance
- Copies of Current Year E-Filed Refund Returns bearing the **XXXXX** Indicator
- Prior Year Returns with/without remittance
- Amended returns with/without remittance
- Form 760 with certain contributions OR Consumer’s Use Tax
- Form 760/760PY/763 where the taxpayer is paying by credit card
- Form 760 Fiscal Year Filer
- Form 765
- Forms 760C and 760F NOT accompanied by a return
- Form CU-7 with/without a return and **with**/without remittance
- Form 760IP Extension **with** remittance
- Form 770IP Extension **with** remittance
- Remittance that cannot be processed locally.